

Certificate I in Reality Retail/Beauty

NAME OF COURSE

SIR10107—Certificate I in Retail/Beauty

COURSE DESCRIPTION

This introductory course has been designed for those who require basic Retail/Beauty knowledge. The Reality Retail program simulates a working retail environment consisting of real cash registers, EFTPOS and point of sale equipment that students are able to complete actual retail work activities. Students will also be introduced to customer service techniques, occupational health and safety practices and other retail equipment that will equip them to gain employment in the Retail Industry. The Beauty course is designed for those who wish to work providing personal make-up services, as Make-up artist with photographers or hairdressers, or to find employment in pharmacy/department store cosmetic counters.

RETAIL UNITS

SIRXOHS001A - Apply safe working practices
SIRXCOM001A - Communicate in the workplace
SIRXICT001A - Operate retail technology
SIRXCLM001A - Organise and maintain work areas
SIRXIND001A - Work effectively in a retail environment

BEAUTY COURSE CONTENT

Communication & Client Care
Merchandising and retailing products
Product and equipment knowledge
Skin care and facials
Day make-up
Evening make-up
Relaxation massage and Nail treatments

COST

\$261.75 Full fee

\$155.25 Concession fee. Proof of concession must be provided at enrolment to receive this rate.

Fees can be paid in installments if requested, however, the Certificate will not be issued until the full fee has been received. Centrepay options are also available.

QUALIFICATIONS & PATHWAYS TO FURTHER STUDY

After successfully completing all the requirements of the course, you will be issued with a Nationally Recognised Certificate I in Retail Operations.

Students who complete these courses may go on to further retail employment or further education or training such as the Certificate II in Retail Operations.

DELIVERY STYLE / SERVICES

Qualified and experienced trainers and assessors
Fun and relaxed atmosphere
Face to face classroom environment
Quality training aids
Employability skills built into the program
3 months free email support on completion of the program

This training program has been funded by the Department of Education and Training

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SKILLS RECOGNITION - EXEMPTIONS/TRANSFERS

[Recognition of Prior Learning \(RPL\)](#) is available to applicants for this course. RPL is the acknowledgement of skills and knowledge gained through formal training, work experience and life experience.

In order to be granted a credit transfer for any part of the course you will be interviewed by teachers of the course who will assess whether your experience matches the course content.

WITHDRAWAL/REFUNDS

Directions refund policy is in accordance with the Department of Education and Training, VET Fees and Charges Policy 2009.

Students must provide written advice of withdrawal to be eligible for a refund within two weeks of the official withdrawal date. Please contact Directions to obtain a withdrawal form as soon as possible. Please indicate on this form your request for refund.

FULL REFUNDS

Students who withdraw are entitled to a full refund of fees and charges where:

- A course/qualification or unit of competency/module is cancelled or re-scheduled to a time unsuitable to the client;
- A student is not given a place due to maximum number of places being reached; or
- A student accepts an offer of a place in a university. In this situation, students must provide a copy of the letter of offer with their refund application

Directions can approve a full refund of fees at any time during delivery if a class is cancelled because of declining student numbers, no available lecturer, or due to other circumstances caused by Directions.

PART REFUNDS

Students who withdraw for reasons other than those outlined above, and who lodge a withdrawal form within 4 weeks of commencing their unit or their program of study or before 25% of delivery has been concluded (**whichever is sooner**) will be eligible for full refund of their tuition fee paid and 50% of the resource fee paid. 0% of the enrolment fee will be refunded.

PRO RATA REFUNDS

Directions can approve a pro rata refund of fees and charges at any time during the course delivery if students withdraw for reasons of personal circumstance beyond their control. E.g. serious illness resulting in extended absence from classes; injury or disability that prevents the student from completing their program of study; or other exceptional reasons at the discretion of Directions. In all cases, documentary evidence (e.g. Medical Certificate) is required.

CONTACT US TO ENROL

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